

National Taiwan Ocean University

Guidelines for the Establishment of the Gender Equity Education Committee

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- I. To promote substantive equality in gender status, eliminate gender discrimination, safeguard human dignity, and strengthen and establish educational resources and an environment for gender equity, the University hereby establishes the National Taiwan Ocean University Gender Equity Education Committee (hereinafter the “Committee”) and promulgates these Guidelines in accordance with Article 6 of the Gender Equity Education Act and the Regulations Governing the Establishment of Gender Equity Education Committees at Schools of All Levels.
- II. The Committee shall consist of seventeen (17) to twenty-one (21) members, with the President serving as the Chairperson. Members of any one gender shall constitute no less than one-third (1/3) of the total membership, and female members shall constitute no less than one-half (1/2) of the total membership. Committee members shall possess gender equity awareness. Teacher members, staff members, and student members shall hold current status as teachers, staff, and students, respectively, and shall be selected as follows:
 - (1) Ex officio members: Vice President, Dean of Academic Affairs, Dean of Student Affairs, Dean of General Affairs, and Director of the Personnel Office.
 - (2) Teacher members: Each college and the Center for General Education shall nominate a total of seven (7) full-time faculty members. In principle, each unit with 35 or more full-time faculty members shall nominate one (1) representative. The College of Ocean Law and Policy, the College of International and the Center for General Education, each having fewer than the minimum nomination threshold of 35 full-time faculty members, shall jointly nominate one (1) representative.
 - (3) Staff members: The Personnel Office shall select three (3) representatives from among University staff.
 - (4) Student members: The Student Association shall appoint two (2) representatives.
 - (5) Expert/Scholar members: The President shall appoint one (1) to four (4)

experts and scholars in fields related to gender equity education. All members shall be appointed by the President upon selection.

Any person falling under any of the following circumstances shall be ineligible to serve as a Committee member; where such person has already been appointed, the University shall remove/dismiss such member:

- (1) Having a final conviction for offenses under the Criminal Code relating to sexual autonomy, or offenses relating to sexual privacy and falsified sexual images.
- (2) Having been found, through a lawful investigation or verification by the competent authority, to have violated the Gender Equity Education Act, the Gender Equity in Employment Act, the Sexual Harassment Prevention Act, the Stalking and Harassment Prevention Act, the Act for Prevention of Sexual Exploitation of Children and Youth, or other gender equity-related laws and regulations.
- (3) Having engaged in speech or conduct that fails to respect another person's gender, gender characteristics, gender traits, gender identity, or sexual orientation, as verified by the University.

III. Members of the Committee shall serve without remuneration. The term of office shall be two (2) years, and members may be reappointed upon expiry of the term. Where a vacancy occurs during a member's term, an ex officio member shall be replaced in accordance with changes to the member's official position, and other teacher members shall be replaced by a new nominee recommended by the original recommending unit. A replacement member shall serve for the remainder of the current term, ending on the date the term expires.

IV. The Committee's responsibilities are as follows:

- (1) To consolidate relevant resources across University units, formulate an implementation plan for gender equity education, and carry out and review the outcomes of such implementation.
- (2) To develop and promote curricula, teaching methods, and assessment related to gender equity education.
- (3) To promote community-based family education and social education relating to gender equity.
- (4) To handle other matters relating to gender equity education within the University or the community.
- (5) To plan and conduct gender equity education-related activities for students and for faculty and staff.
- (6) To formulate regulations for the implementation of gender equity education and the prevention of campus gender-related incidents, establish relevant mechanisms, and coordinate and integrate related resources.

(7) To investigate and handle cases related to the Gender Equity Education Act.

(8) To plan and establish a safe campus environment that promotes gender equity.

V. In accordance with the responsibilities set forth in the preceding paragraph, the Committee shall be divided into an Education Group, a Prevention Group, and an Environmental and Facilities Group. The Education Group shall be responsible for Items (1) through (4) of Paragraph 4; the Prevention Group shall be responsible for Items (5) through (7) of Paragraph 4; and the Environmental and Facilities Group shall be responsible for Item (8) of Paragraph 4. The Dean of Academic Affairs shall serve as the convener of the Education Group, the Dean of Student Affairs shall serve as the convener of the Prevention Group, and the Dean of General Affairs shall serve as the convener of the Environmental and Facilities Group. The Office of Academic Affairs, the Office of Student Affairs, and the Office of General Affairs shall each designate personnel to handle the relevant matters.

VI. The Committee shall convene at least once per semester, to be called by the Chairperson, and may convene ad hoc meetings as necessary. Where needed, the Committee may invite relevant persons to attend and provide reports or explanations.

Committee members shall attend meetings in person. If an ex officio member is unable to attend due to justified reasons, the member may designate a representative to attend, who may participate in discussions and vote.

A meeting may be held only if more than one-half (1/2) of the members are present. Resolutions shall require the affirmative vote of a majority of the members present. In the event of a tie, the Chairperson shall have the deciding vote.

VII. The budget required by the Committee shall be funded through earmarked appropriations allocated by the University.

However, where University faculty and staff participate in investigations of campus gender-related incidents or in the review of case appeals, attendance fees and drafting fees may, as needed on a case-by-case basis, be paid on an actual basis. Such expenditures may be covered by the University's self-generated revenues.

VIII. These Guidelines shall be promulgated and implemented upon approval by the University Affairs Meeting.